



Standards for Curriculum Planning

Standards for Teaching

Standards for Welfare, Health and Safety

Standards for Governance, Leadership and Management

Standards for the Handling of Complaints

Standards for Suitability of Staff

Standards for Provision of Information

Standards for the Curriculum

- Statement of educational purpose or curriculum policy set out in writing and supported by appropriate plans and schemes of work,
- The subject matter appropriate for the ages, aptitudes, and language capabilities of students.
- The curriculum or stated provision that allow all students to learn and make Progress.
- All courses on offer to Tier 4 entrant international students lead to qualifications or outcomes which meet the definition of an approved qualification for UKBA purposes.
- Students are given effective support in using standard English so that they can benefit from their studies.
- Where students have been identified as having learning or language difficulties and/or disabilities, does the curriculum provided meet their needs?
- Where there are students under 18, is there adequate preparation for the opportunities, responsibilities and experiences of adult life?

Standards for Teaching

- Does the teaching enable students to acquire new knowledge, and make progress
- according to their ability so that they increase their understanding and develop their skills in the subject(s) taught?
- Are classes well planned, using effective teaching methods and suitable activities, and is class time managed wisely?
- Do teachers demonstrate appropriate knowledge and understanding of the subject matter being taught?
- Is the assessment of students' work timely, reliable and consistent and is information from such assessment utilised to plan teaching and inform students how they can improve and make progress?



- Does the teaching encourage students to apply intellectual, physical or creative efforts and to show interest in their work and to think and learn for themselves?
- Do tutors show a good understanding of the aptitudes, cultural background, needs (including the needs of EFL students) and prior attainments of the students, and ensure that these are taken into account in the planning of lessons?
- Are classroom resources of an adequate quality, quantity and range and are they used effectively?
- Does the teaching encourage students to take responsibility for their progress and time in the UK?
- Does the college enable students to develop their self-knowledge, self-esteem and self confidence?
- Does the college have in place a framework by which student performance can be evaluated by reference to norms derived from externally accredited examinations or assessments?
- Do the styles of teaching, learning and assessment equip students with the knowledge and skills necessary to follow their chosen course of education or employment?

Standards for Welfare, Health and Safety

- Has the college demonstrated that it has proper regard for health and safety issues, including, where applicable, on activities outside the college?
- Has the college demonstrated that it has a satisfactory level of fire safety which conforms to legal requirements?
- Does the college have a satisfactory written policy on first aid and does it implement this?

Standards for Premises

- Having regard to the number, age and needs (including any special needs) of students, are the college buildings and any residential accommodation it provides fit for purpose and maintained with regard to the health and safety of the students?
- Does the college have adequate security arrangements for the grounds and buildings?
- Is access to the college such that it allows all students, including those with special needs, to enter and leave the college in safety and comfort, including for emergency evacuations?
- Are there sufficient washrooms for staff and students and for those with special needs?
- Where food is served, are there adequate facilities for its hygienic preparation, serving and consumption?
- Are classrooms and other parts of the college maintained in a tidy, clean and hygienic state?
- Are the lighting, heating, sound insulation and ventilation in the classrooms and



other parts of the college satisfactory?

- Is there satisfactory standard and adequate maintenance of decoration?
- Are the furniture and fittings appropriately designed for the age and needs of all students registered at the college?

Standards for Governance, Leadership and Management

- Does the leadership of the college provide clear educational direction, as reflected in the quality of education, the care of students, and the fulfilment of the college's aims and ethos?
- Is there an effective relationship between the principal/senior staff and the college's proprietor?
- Is the proprietor/governing body successful in securing, supporting and developing sufficient high quality staff and ensuring their suitability to work with students, including, where applicable, those under the age of 18 and any vulnerable adults?
- Does the proprietor/governing body provide appropriate policies and procedures, review them for effectiveness, and ensure sufficiency of resources through robust financial management?
- Is management at all levels successful in identifying priorities for improvement, planning to meet those priorities, and implementing decisions effectively?
- Does the management of the college provide opportunities for regular staff appraisal or professional development reviews?
- Does the management have arrangements in place which mean that the Standards are likely to be met for the foreseeable future

Standards for Suitability of Staff

Prior to the confirmation of the appointment of all **staff (including volunteers)**, have appropriate checks been carried out to confirm their identity, medical fitness, right to work in the UK, previous employment history, character references and, where appropriate, qualifications and professional references, and has such information been taken into account in determining whether their appointment will be confirmed?

If applicable, have the checks on suitability to work with students, particularly those under the age of eighteen and any vulnerable adults, included an enhanced criminal record check made by the proprietor/governors in respect of any member of staff appointed to a position at the college, and was the check made **before, or as soon as was practicable** after, his/her appointment.

Standards for Provision of Information

- The college's address and telephone number and the name of the principal.
- Where the proprietor is an individual, his/her full name, address for correspondence and a telephone number or numbers, or, where the proprietor is a corporation, organisation or other body corporate, the address and telephone number of its registered or principal office.



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- The college's policy on and arrangements for admissions, discipline and exclusions.
- Details of educational and welfare provision for students with learning difficulties and/or disabilities and for students whose first language is not English.
- Details of the curriculum or range of courses offered by the college.
- Policies relating to health and safety, safeguarding (if applicable), and sanctions adopted in the event of disciplinary action for students.
- Details of academic performance during the preceding college year, including the results of any public examinations, taking account of the need to protect the identity of students.
- Details of the complaints procedure adopted by the college.